

**Indian Council of Agricultural Research
Delhi**
Frequently Asked Questions (FAQ)
For Admissions in UG/PG/PhD through online counseling-

Questions	Answers
a) Counseling Registration	
i) Related to Login & Registration	
How can I get my login details for Counseling portal?	An E-mail and SMS will be sent to your registered E-mail ID and Mobile No.
Can I fill my choices more than once during Counseling?	No.
Can I fill my choices in the middle of Counseling process once it has started?	No.
ii) Reset Password	
How do I reset my password?	You can use the Reset Password option to reset the password.
b) Counseling	
i) Related to Eligibility	
Who is eligible for Counseling?	Those candidates who have appeared in the AIEEA (UG)/AIEEA (PG)/AICE-JRF/SRF (Ph.D.)-2020 examination conducted by NTA and who have been declared eligible can participate in Counseling.
Who is not eligible to participate in Counseling?	Those candidates who scored zero or negative marks in the AIEEA (UG)/AIEEA (PG)/AICE-JRF/SRF (Ph.D.)-2020 examination are not eligible to participate in Counseling.
Do some Universities not accept candidates of un-recognized boards?	In case any particular Board is not recognized or has been de-recognized by some University, the University may refuse admission to such candidates. ICAR will not be responsible for denial of admission in such cases.
Some candidates have their status of qualifying exam as "Appearing". Are they eligible to participate in Counseling?	Yes, since the tie breaking rules do not depend upon qualifying examination marks, therefore, the merit ranks have been generated and candidates are eligible to participate in the counseling.
To enter the Master's degree program, how many years of UG degree must the candidate have?	Different Universities have different eligibility criteria. Please see the Information Bulletin.
Which Universities have 3 years' eligibility criteria for PG admissions?	ICAR-DUs, viz. IARI and NDRI in few courses only for Master and Doctoral degree programmes.
If the candidate has passed out from private agricultural college / University which is not accredited by ICAR then is he/she eligible to participate in AIEEA (PG)/AICE-JRF/SRF (Ph.D.) Counseling?	No. The candidates passed out from private agricultural colleges/universities not accredited by ICAR, even though affiliated to public funded/Govt. institutions, were notified through AIEEA (PG)/AICE-JRF/SRF (Ph.D.) Information Bulletin, as not eligible to appear in the examination. Therefore, if any of such candidates have appeared in the examination and their scores declared by NTA, are not eligible to participate in the counseling. ICAR will not be held responsible for denying admission to such candidates by any of the accredited AU under the ICAR-AU system.
Mark sheets of final examination have not been received. Am I eligible for Counseling?	No

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Who are eligible for admission to Ph.D. degree programmes? Are the candidates who have passed with a 3-year undergraduate program eligible for admission through AICE-JRF / SRF (PGS)?	The candidates having Bachelor's degree with 3 years' duration will not be considered for admission through ICAR AICEJRF/SRF (Ph.D.)-2020 in AUs under ICAR-AU system except in few courses at two ICAR-DUs, viz. IARI and NDRI only for which the eligibility criteria of the concerned ICAR-DU, including admission of graduates having passed with 3 years' degree, would prevail for admission.
Till when can I submit my Degree/Provisional Degree Certificate (PDC) of completion of Master's degree programme.	Degree/Provisional Degree Certificate (PDC) of completion of Master's degree programme should be available at the time of online document verification by the universities. For admission in M.V.Sc., candidates must have completed B.V.Sc. & A.H. with internship at the time of online verification of documents by the allotted university. However, in view of COVID-19 pandemic, B.V.Sc. & A.H. candidates have been given a one-time relaxation in submission of PDC up to 31.12.2020 for counseling. Such candidates, however, shall be mandatorily required to upload a certificate from the Registrar of the concerned university specifically indicating that the candidate has been awarded Final OGPA/Percentage of marks at the end of final semester/year and he/she shall be completing all the requirements including internship for the award of B.V.Sc. & A.H. degree before 31.12.2020 along with mentioning the likely date of issuance of PDC/Degree to the candidate".
Till when can I submit my Degree/Provisional Degree Certificate (PDC) of completion of Doctoral degree programme.	Degree/Provisional Degree Certificate (PDC) of completion of Doctoral degree programme should be available at the time of online document verification by the universities. The candidates who do not have the Degree/PDC, have to mandatorily produce a certificate from the Registrar of the concerned university specifically indicating that the candidate has been awarded Final OGPA/Percentage of marks at the end of final semester/year and he/she shall be completing all the requirements including thesis submission and completion of viva-voce for the award of Masters degree before 31.12.2020 along with mentioning the likely date of issuance of PDC/Degree to the candidate.
ii) Counseling Process	
Will the Counseling process be offline or online?	The Counseling process will be online only.
What is the online Counseling process?	The Candidates declared eligible to participate in Counseling are Initially required to fill choices. Then if they are allotted some seat, they have to upload all necessary documents and pay seat acceptance fees of Rs 10,000 for admission. For any update on online Counseling process candidates are required to visit the website time to time.
iii) Choice filling	
Where do I find the Choice Filling Option for Counseling?	Choice filling option will activate only after the counseling fee is paid and reconciled.

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How can I fill Choice?	From the dropdown select "Course". All Universities where this course runs will be displayed in the second dropdown. From there choose "University" and click on update button. Fill all choices and press "Save" button to save your choices. At last you must take printout of filled choices and discuss with your Parents/ Teachers/Friends. You can modify / add / delete your choices as many times as you want till the closing time.
How many choices should I fill?	There is no limitation for maximum choices. You can fill all available choices. However you should fill a higher number of choices so that you don't miss this opportunity.
Can I modify my choices?	Yes, you can modify your choices till the last date of choice filling.
What if, the candidate do not fill choices or fail to save it?	No choices will be available with us for seat allocation during allotment.

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Can I take the help of my elders / cyber cafe / friends in choice filling?	You can take help from another person at your risk. Be cautious to check what has been filled.
Is it compulsory to take the print out of the final filled choices?	Yes, This is necessary to retain as proof of filled choices.
Can I do PG from the University from which I have graduated?	No, this is exempted only for NDRI, IVRI, RLBCAU, Dr.RPCAU, Pusa.
iv) Related to payment	
How can a candidate deposit the fee of Counseling?	A candidate can pay the fee of Counseling in online mode only through Credit Card /RuPay Debit Card / Netbanking/UPI etc.
Is the Counseling fee refundable?	No, Counseling fee is not refundable.
What if my Choice filling option does not activate after making online payment?	This situation occurred in case your online fee is not shown as successful by the Payment Gateway. In such case wait for 1 day or pay Counseling fee again. The earlier fee will be refunded by the payment gateway.
v) Seat matrix	
Where can I get seat matrix information?	The Seat Matrix is available at Counseling Portal https://icarexam.net .
vi) Related to Correction	
Can I correct my application form details on Counseling portal?	No. Correction is not permitted at the time of Counseling.
I have filled the wrong category in the application form, in fact I belong to other category, can I correct it at the time of Counseling?	No. Correction is not permitted at the time of Counseling.
c) Allotment	
i) Related to Seat Allotment	
What is the process of allotment?	Allotment is given on basis of merit, choice preferences and available seats.
What happens if I do not pay seat acceptance fees for the seat allotted to me?	You will not be given admission.
I have not been allotted any seat but my lower rank holder got the seat in same course and University?	For this, please check the domicile state quota cut off.
I have filled my Choices but no allotment is made to me. What should I do?	Wait for the next round of allotment.
How will be candidates be notified about the outcome of allotment of seat?	Through SMS and email on registered mobile number and email. Keep visiting Counseling portal regularly and check your login.
How to report for admission this time in view of Covid situation?	After allotment of seat, candidates have been given a facility to report Online. i.e. they are relaxed from physically reporting at the allotted University. All eligible candidates, who have been allotted any seat (subject to document verification and payment of seat acceptance fees), should upload all relevant documents within a stipulated period on the Counseling portal for verification by the concerned Universities.) otherwise the allotted seats will be cancelled.
ii) Seat Reservation	

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What is the domicile wise seat reservation policy?	Against total number of ICAR seats available for a particular degree programme in a University, not more than 40% of ICAR seats from one State would be allocated to any one University in that subject under a particular category. While computing 40% number, mathematical method of rounding to the nearest integer would be adopted except where there is only one seat, in which case, the whole seat would be allocated. While rounding off, the number might exceed 40% to that extent.
d) Admission	
i) Admission Process	
What is the process of admission?	Admission process is given in the prospectus.
ii) Related to Admission Fee	
When to pay the Seat Acceptance fee?	After the allotment candidate must upload their documents. University will verify them. After that the candidate shall pay the Seat Acceptance fee. Only after that the candidate will be marked as "Admitted Provisionally".
If allotted, how do I pay my Seat acceptance fees?	Through Online payment gateway.
iii) About Document	
What documents do I need to upload for Admission?	For this, please read the Online Counseling brochure.
iv) Related to Reporting	
How to report for admission?	Only through "Online" mode. You are not required to personally visit the allotted University.
What will be the process of Online reporting?	Only those eligible candidates, who have been allotted any seat (subject to document verification and payment of seat acceptance fees), should upload all relevant documents within a stipulated period on the Counseling portal for verification by the concerned Universities. No documents shall be entertained from the candidate through any other mode like e-mail / fax/whatsapp etc. If the original certificates are not in English language, English translation of such certificates, duly certified by the Principal / Director or other competent authority of the institution last attended, will be required to be uploaded. Only JPEG files (not pdf) must be uploaded. You can upload One image at a time. Files should NOT be password protected.
What documents must be uploaded by us?	Marksheets, Caste certificate, PWD certificate domicile etc. The list of desired documents will be displayed in your login.
How much time will be provided for re-upload of documents.	Next Day up to 12.00 Noon, after the message is sent.

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What if I fail to upload the desired document in permitted time.	You will be denied admission. You will not be considered in the Subsequent round.
What is the process of our documents verification?	After allotment, candidate will upload the documents. University will download them and mark them as "Verified" after due verification. When you see the Verified status, pay your Seat acceptance fee.
How much will be Seat Acceptance Fees?	Once the uploaded documents have been marked "Verified" by the University, candidate will be required to pay the non-refundable Seat Acceptance Fee of Rs. 10,000/- across the board, irrespective of category, on the ICAR's Counseling portal. In some cases fee reconciliation takes 24 hrs. Candidates should wait for it patiently.
in case of Upgradation to some other University will I be required to pay Seat Acceptance Fees again?	No
Since I have done Online reporting successfully, am I required to carry my original documents to the University at the time when classes begin?	Yes, you must take all documents uploaded, for physical verification again, at the time when classes start.
When will the classes begin?	Please keep in touch with the University where you get admission.
At the time of allotment, we are allotted a University. Then University allots us some constituent College.	ICAR does not allot College to the candidates. ICAR allots candidates to the university, whereas allotment of a constituent accredited college of the university (which may be at different location from the main campus) allotted shall be regulated by the university itself. The university will admit and place the candidates in constituent accredited colleges and programmes only.
When will the Scholarships/fellowships be released?	After completion of all admission formalities i.e. after 31/12/2020
v) Related to Upgrade	
How many rounds will be there in Counseling and how many rounds will be allowed for opting for upgradation?	Three. Giving option for Upgradation will be allowed only while reporting for the first and second round allotment.
I got a seat in one University in current Round and Upgraded to another University in Next Round, can I continue in first University?	No. Previous allotted seat is cancelled.

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I belong to reservation category. Will I be required to pay Seat acceptance fee?	After the allotment it is mandatory for all categories to pay seat acceptance fees .
If I opt for "Upgradation" and do not get my better choice in subsequent round then do I lose my originally allotted seat?	No. The originally allotted seat is retained with the candidate. But if the candidate gets a better option, the seat allotted to him / her initially will be canceled and the candidate will have to accept the "upgraded" seat. In any case, such "upgrade" candidate will not be allowed to retain the seat initially allotted. Therefore, the candidate must take great care in requesting for "upgrade".
Can the candidate request for an "upgradation" while reporting?	Yes. After verification of documents, the candidate can Online mark his request for upgradation before paying the Seat acceptance fee.
What is the Upgradation?	If a candidate does not get his/her first choice then while reporting he/she may opt to be upgraded during the subsequent round on his/her better choice. Some seats remaining vacant due to absent candidates may be allotted in such cases.
e) Cutoff	
i) Last year's cutoff	
How do I know previous year cut off?	For cutoff visit http://checkadmission.com . Its link is also available on the home page of Counseling portal.
f) Latest Update	
i) Related to latest update	
How can i get any latest updates information?	Regularly check the Counseling portal for any latest updates.